

# How to Set Up an IP PIN with the IRS



## Step-by-Step Guide

An **IP PIN** is a 6-digit number issued by the IRS that helps prevent the misuse of your Social Security number on fraudulent federal income tax returns.

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### Step 1: Confirm Eligibility

You can get an IP PIN if:

- You **voluntarily opt in** using the IRS online tool, **or**
- The IRS **assigns you one** after identity theft is confirmed

Anyone with a valid **SSN or ITIN** can request one.

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### Step 2: Create or Sign into Your IRS Account

1. Go to: <https://www.irs.gov/identity-theft-fraud-scams/get-an-identity-protection-pin>
  2. Click "**Get an IP PIN**"
  3. You will be directed to **sign in with ID.me**
    - If you don't have an ID.me account, follow the prompts to create one (see separate setup guide if needed)
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### Step 3: Complete Identity Verification

You must verify your identity before receiving an IP PIN:

- Upload a **government-issued photo ID**
- Take a **selfie** or verify through a **video call with an ID.me agent**
- Once verified, you will be returned to the IRS website

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#### Step 4: Retrieve Your IP PIN

Once signed in and verified:

- You will see your **current year's 6-digit IP PIN** on the screen
  - Write it down or store it securely — you'll need it to file your tax return
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#### Step 5: Use the IP PIN When Filing Taxes

- Your **tax preparer** or **tax software** will ask for the IP PIN
  - It **must** be entered accurately to avoid rejection of your return
  - The IP PIN is valid for **one calendar year** and changes annually
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#### Important Reminders

- **The IRS never calls or emails** to request your IP PIN
  - Lost your IP PIN? You must log in again at IRS.gov to retrieve it
  - New IP PINs are available each **January** for the upcoming tax year
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#### Need Help?

Contact our office if you'd like help setting this up securely

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